

The  
**TENNESSEE 4-H FOUNDATION**  
est. 1953

**Special Payments Form**

In order to comply with state and federal regulations this form must be completed prior to delivering or mailing payment to an independent provider or business for services rendered or for an awardee when payment amount is more than \$300. A honorarium is not an exception. A copy of an independent provider driver's licence is also required.

Payee Information (check one):

Independent Provider     Company     4-H Member - Award Recipient

Name: Chris Clover

Address: 100 4-H Lane  
Knoxville, TN 37996  
\_\_\_\_\_  
\_\_\_\_\_

SSN / Federal ID#: ###-##-####

Residency Information For Independent Provider (check One):

US Citizen     Resident Alien     Non-resident Alien

Visa Information (Non-US Citizen):

Visa Type: \_\_\_\_\_

Visa Expiration Date: \_\_\_\_\_

County of Citizenship: \_\_\_\_\_

Payment Information (Describe services performed or award: Please include date, number of hours, event, etc.):

Chris drove a school bus from Knoxville to 4-H camp on June 5<sup>th</sup>.  
Four hours of driving.



Submit:

- **Payment Request**
- **Special Payment Form**
- **Copy of Driver's Licence**  
(Independent Providers)

to:

Tennessee 4-H Foundation  
2621 Morgan Circle  
205 Morgan Hall  
Knoxville, TN 37996-4510

or

4hfoundation@utk.edu

**Note: Use UT's secure  
file transfer system  
to send this form via  
email as it contains  
personal information.**

**The UT Vault:**

<https://vault.utk.edu>

or

Fax (865) 974-1628

Questions?  
(865) 974-7434

Submitted By: County Director or 4-H Agent Sign Here Date: 6-31-2017

Revised 8-16-2016